

# Association of Psychology Postdoctoral and Internship Centers

## INTERNSHIP MATCHING PROGRAM

### Oversee Your Students' Participation in the 2024 APPIC Match

[natmatch.com/psychint](https://natmatch.com/psychint)

It is your responsibility as the Director of Clinical Training (DCT) of an APPIC Doctoral Program Associate (DPA) to ensure the eligibility and oversee the participation of your students registered for the 2024 APPIC Match.

#### 1 Familiarize yourself with the APPIC Match process and schedule.

- The APPIC Match is conducted in two Phases. Participating internships offering positions that start training in 2024, and eligible students seeking those positions, participate in Phase I of the APPIC Match. Internships that do not fill all of their positions in Phase I of the APPIC Match offer their remaining positions to unmatched students in Phase II of the APPIC Match.

[Learn About the Two-Phase APPIC Match Process ›](#)

- The APPIC Match is governed by a set of policies and organized around a fixed Schedule of Dates which all participants must follow. Both you and your students are responsible for understanding and adhering to the APPIC Match Policies. You should be familiar with these policies and dates so that you can properly advise and support your students.

[Review the APPIC Match Policies ›](#)

[Review the Schedule of Dates ›](#)

- It is important for you to subscribe to MATCH-NEWS, a free email information service operated by APPIC. This service provides timely information about the APPIC Match that you will need to assist your students.

[Subscribe to APPIC's MATCH-NEWS Email Service ›](#)

#### 2 Confirm the eligibility of your students to participate in the APPIC Match.

- It is your responsibility to communicate to each of your students whether or not your program considers them eligible to apply for internship positions beginning in 2024. Only students who your program considers eligible for internship should register to participate in the APPIC Match.
- One important change this year is that students are now required to register for the APPIC Match before they can submit their AAPI application to you for verification, and before they can submit any applications to internship programs.
- You will have to provide explicit authorization online for any of your students who want to register for the APPIC Match after December 31, 2023.

[Learn More About Student Registrations After December 31 ›](#)

- The Phase I Rank Order List deadline is February 2, 2024; no new registrations to participate in Phase I will be accepted after this date. Students who do not register by February 2, 2024 can still register for and participate in Phase II. The Phase II Rank Order List deadline is March 13, 2024; no new registrations to participate in Phase II will be accepted after this date.
- A list of students who have registered for the APPIC Match and indicated they are from your doctoral program is available online in the NMS Match System.

[Log In to the NMS Match System ›](#)

The list provided in the NMS Match System is updated in real-time as students register and make changes to their information.

- Review the list of students periodically to confirm that each registered student is from your academic program (and not a different doctoral program at your school or university) and is eligible to participate in the APPIC Match. If no corrections to the list are required there is nothing further you need to do; do not contact NMS to confirm that the list is correct.
- The list should include all students from your program who you expect to register for the APPIC Match. If any students are missing from the list, encourage them to register for the APPIC Match as soon as possible (do not inform NMS about students who have not yet registered).
- If the information in the list for one of your students is incorrect, the student must correct the information themselves in the NMS Match System. However, if there is a student on your list who is unknown to you, you must submit a request to NMS in writing to remove the student from your list.

[Learn About How to Correct Information on Your List of Students ›](#)

- If a student on your list is ineligible to participate in the APPIC Match, you must contact that student directly and ensure they withdraw from the Match. Students must withdraw themselves using the NMS Match System.

Because students may reinstate themselves in the APPIC Match before the Rank Order List deadline, you must check the online list of your students on the day following the Rank Order List deadline for each Phase of the Match (check the list on February 3, 2024 for Phase I and on March 14, 2024 for Phase II) to ensure that ineligible students are withdrawn. Notify NMS of an ineligible student only if the student is Active after the Rank Order List deadline.

[Learn More About Monitoring Ineligible Students ›](#)

### **3 You will receive notification of the Match result for each of your students on Match Day for each Phase of the APPIC Match.**

- You will receive notification of the APPIC Match results at the same time students and internship sites receive their results. APPIC Phase I Match Day is Friday, February 16, 2024. APPIC Phase II Match Day is Wednesday, March 20, 2024.
- Results will be available in the NMS Match System beginning at 9:00 a.m. Eastern Time on Match Day. In addition, NMS will make one attempt to send a report of your students' Match results to you by email, prior to 9:00 a.m. Eastern Time on Match Day. Result emails that are delayed or not delivered will not be resent.

[Learn More About the Results of the APPIC Match ›](#)

- No contact between students and programs is to take place on Phase I Match Day before 9:00 a.m. Eastern Time. Unmatched students (or other individuals acting on their behalf, such as doctoral program faculty) and programs with available positions may not take any action related to filling positions on Phase I Match Day prior to 9:00 a.m. Eastern Time.
- Students who register in Phase I of the APPIC Match and do not obtain a position, as well as students who register after the Phase I Rank Order List deadline, may participate in Phase II of the APPIC Match. A list of programs with positions available in Phase II will be posted on the Match website at 9:00 a.m. Eastern Time on APPIC Phase I Match Day.
- Beginning at 9:00 a.m. Eastern Time on Thursday, March 21, 2024, APPIC will operate a Post-Match Vacancy Service to provide information about positions that are available after Phase II of the Match. Students who are not matched and have not yet accepted a position may use the APPIC Post-Match Vacancy Service to find available positions.

[Learn More About APPIC's Post-Match Vacancy Service ›](#)

**Consult the [Match website](#) or [contact NMS](#) if you have questions about the APPIC Match**