

Association of Genetic Counseling Program Directors

THE GENETIC COUNSELING ADMISSIONS MATCH

natmatch.com/gcadmissions

Applicant Checklist for Participating in the 2019 GC Admissions Match

To participate in the GC Admissions Match, you must enter and certify a Rank Order List of program choices in the NMS Match System by **11:59 p.m. Eastern Time on April 16, 2019**.

If you are matched to a position, you must accept your Match result and attend the program, as stipulated in the Applicant Agreement that you accepted.

If you do not wish to submit a Rank Order List, you must withdraw from the GC Admissions Match using the NMS Match System by 11:59 p.m. Eastern Time on April 16, 2019 (see Item #4 below).

1 Ensure your information is up to date in the NMS Match System.

- You can update your Account and Profile information in the NMS Match System. You will also enter your rankings and obtain your GC Admissions Match result using the NMS Match System.

[Log In to NMS Match System >](#)

- You must enter your GRE scores if you have applied to a US-based program and have not received a prior exemption from all the programs where you applied.

[View the NMS Match System Guide for Applicants >](#)

2 Prepare your Rank Order List.

- Each program offers one or more tracks in the Match, and you are matched to a specific track, not the overall program. If you intend to rank a program that is offering more than one track, you should include each track that you would accept and for which you are eligible on your Rank Order List.

For example, if a program you want to rank is offering one track with a scholarship and one track without a scholarship, and you would be willing to accept a position at the program with or without the scholarship, you must include **BOTH** tracks on your Rank Order List, with the scholarship track ranked as preferred to the non-scholarship track.

You may intermix tracks from different programs on your Rank Order List. For example, you can rank a scholarship track at Program A first, then a scholarship track at Program B next, followed by a non-scholarship track at Program A. If you are uncertain which tracks you may be eligible for at a program, contact the Program Director.

- Rank all tracks at the programs where you applied that you would be willing to accept. Rank tracks according to your true preferences, with your most preferred track as rank #1, your next most preferred track as rank #2, and so on. Do not consider how any program might rank you when ordering your choices.

Rank as many tracks as you wish. By including more tracks on your Rank Order List, you may increase the likelihood of being matched. You will be matched to the most preferred track on your list that ranks you and does not fill all its positions with applicants it prefers.

Do not rank any track that you consider unacceptable and would not want to be matched with, even if it is the only position available to you in the Match. You can only be matched to a track that appears on your Rank Order List.

[Learn More About Ranking Strategy >](#)

- You may voluntarily inform a program that you intend to rank the program, and some programs voluntarily choose to inform applicants about whether or not they will be ranked. However, many applicants choose not to provide this information to programs in order to allow the Match to proceed without pressure for communication after interviews.

Neither applicants nor programs may solicit ranking information or disclose any information regarding the order or position of any applicant or program on their Rank Order Lists.

[Review the Rules of the GC Admissions Match >](#)

- If you have applied to programs that are not participating in the Match, you must decide before the Rank Order List deadline whether to accept a position outside of the Match and withdraw from the Match, or participate in the Match and accept your Match result if you are matched.

[Learn About Applying to Non-Participating Programs >](#)

3 Enter and certify your Rank Order List in the NMS Match System by 11:59 p.m. ET on April 16, 2019.

- The NMS Match System opens for the entry rankings on April 2, 2019. All Rank Order Lists must be entered using the NMS Match System.
- Use the List of Participating Programs on the Match web site to identify the unique 5-digit Code Number for each track you want to rank. As the match is processed using Code Numbers, make sure the correct Code Number for each track you want to rank appears on your Rank Order List. If you rank a track represented by one Code Number but are ranked by the program for a different track with a different Code Number, a match will not be made. If you need clarification regarding the Code Number to be used for any track, contact the Program Director directly.

[View the List of Participating Programs >](#)

- In the Rankings section of the NMS Match System, search and add tracks to your Rank Order List in order of your true preference. Tracks can be searched by Code Number, program name, Program Director name, location or track description. An option is provided to set a filter on the search results to restrict your search to a specific state or province.

[View the User Guide for Entering Your Rankings >](#)

- Your Rank Order List must be entered and certified by 11:59 p.m. Eastern Time on April 16, 2019. You should enter and certify your Rank Order List well before that date to avoid potential system access problems near the deadline.

[View the User Guide for Certifying Your Rank Order List >](#)

You can make changes to your list even after it is certified, until the Rank Order List deadline. If you make changes to a list that has been certified, you simply have to certify the list again before the deadline for it to be used in the Match.

You will not be able to use the NMS Match System to enter or certify rankings, withdraw, or change any of your information after the Rank Order List deadline.

- You should print a copy of your certified Rank Order List for your records as this information will only be available until April 30, 2019.

4 If you decide not to submit a Rank Order List for any reason, you must withdraw from the GC Admissions Match using the NMS Match System by 11:59 p.m. ET on April 16, 2019.

- If you withdraw, you will not be matched to a position. However, you will be permitted to seek a position after the Match and access information on positions that remain available in the Post-Match Process (Unmatched Applicant Program).

[Learn More About Withdrawing from the Match >](#)

5 Your Match result will be available on April 26, 2019.

- Your Match result will be available in the NMS Match System beginning at 12:00 p.m. noon ET on April 26, 2019. As a secondary delivery method, NMS will make one attempt to send the Match result by e-mail by 12:00 p.m. noon ET on April 26, 2019, to each applicant that certified a Rank Order List and did not withdraw. Result e-mails that are delayed or not delivered will not be resent.

[Learn More About the Results of the Match >](#)

- If you match, the program where you matched will send you a letter of confirmation within 10 working days of the release of the results. You must return the letter in accordance with the program's instructions by May 21, 2019.
- The Match results constitute a binding commitment between matched applicants and programs. If you do not accept your matched position, or if you violate any rules of the Match, your actions will be reported to AGCPD. AGCPD may investigate the alleged violation and impose penalties, including barring you from participating in future Matches.

6 If you do not match, you may seek and accept positions offered in the Post-Match Process (Unmatched Applicant Program).

- The Post-Match Process begins at 12:00 p.m. noon ET on April 26, 2019. On April 26, no contact between applicants and programs, and no action to fill available positions, may take place prior to 12:00 p.m. noon ET.
- Beginning at 12:00 p.m. noon ET on April 26, a list of programs offering positions in the Post-Match Process will be available in the NMS Match System. Programs can update the information on the list as positions are filled or new ones become available. Programs will have access to a list of applicants that did not obtain a position in the Match.
- Programs with positions available and applicants seeking positions are free to contact and negotiate directly with each other to fill the available positions. NMS is not involved in the filling of positions during the Post-Match Process.

[Learn More About the Post-Match Process \(Unmatched Applicant Program\) >](#)

If you have any questions about the GC Admissions Match, please contact NMS directly.

March, 2019